

MANTENO COMMUNITY UNIT SCHOOL DISTRICT NO. 5
Regular Meeting of the Board of Education
Tuesday, August 24, 2010
High School Library

- Open Meeting The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.
- Roll Call The following members answered to roll call: G. Dodge, E. Hofmeister, P. Mallaney, M. Nelson, G. Preston, J. Toepper and M. Stauffenberg – seven (7). Absent – none (0).
- Also present: Supt. Russert, K. Meyer, P. Russert, D. Conrad, R. Schnitzler, J. Palicki, T. Steele, A. Furbee, J. Ruland, D. Christ, J. DePoister and Clerk Fortin – twelve (12).
- Visitors: T. VanSwol, M. Hill, A. Martin, R. Doig, B. Byrnes, K. Peters, L. Dill, J. Nelson and approximately five others - thirteen (13).
- Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.
- Public Hearings & Petitions Mr. Casagrande , PTO President, reported the PTO is ready for the fall fundraisers, selling candles, small food items, and other projects. Working with teachers and Staples with ink cartridge returns and recycling. Homestar is a good participant in the cartridge recycling program. The ice cream social was a success. Thanks to PJ's and the Creamery for their donations. The PTO is looking at participating in the Oktoberfest.
- Andy Furbee, Director of Special Education, recognized the staff member and student participants who were involved in the first year of Special Olympics for Manteno CUSD #5. Mr. Furbee and his staff recognized the students who participated. The Area 8 Track and Field event was held in Clifton on May 8, 2010 and the athletes that earned a gold medal at the Clifton event qualified for advancement to the summer games, which were held on the campus of Illinois State University on June 11 -13, 2010. Congratulations to Amy Martins, Amanda Pennington and numerous volunteers for all of their hard work and dedication.
- Report of Committees **Building Committee** - Chairman Preston reported the main issue discussed was the air handler replacement at the High School. The air handler is in place, but not working due to software issues. Mr. Preston thanked the custodial staff for setting up and getting the cooling units working at each school for cooling centers for students due to the high temperatures. There were no further questions.
- Finance Committee** - Chairman Mallaney reported the committee met today at 5:00. The committee looked at policy changes regarding laws governing short-term guardianship and recommends the approval thereof. A State revenue update was discussed. Athletic tournament revenue and expenses are going to be more standardized throughout the District. The 2010-11 tentative budget was approved for display. The fuel bids were reviewed and the committee agreed to accept the lone conforming bid. The finance packet for the board meeting was also reviewed. There were no further questions.
- Technology Committee** - Tom Steele reported on completed summer projects.
- Tech Refresh – approximately 450 computers replaced

- Upgrade of many computers from XP to Windows 7
- New District Office server
- Implementation of new anti-malware system (Vipre)
- Switch of telephone carriers
- Installed SMARTables in three EC/PK rooms
- Upgrade of content filter firmware.
- Implementation of employee custom on-line forms and WebPosts
- Completed Phase I & II of CCTV system and various TV and network wiring projects.

Projects planned for the 10-11 school year

- Upgrade servers to Windows 2008 RS
- Evaluate and revise data backup strategy
- New Service Desk system implementation
- New District Technology Plan

Projects on hold due to funding were listed as well. Tom's goal is to turn the bleak financial situation into an opportunity to do more with what we already have available, exploring ways to use existing resources to develop new opportunities, fully exploiting our past investment in technology and using that to further improve student achievement.

KARVES – Member Preston reported there has not yet been a student count. The KACC and KARVES budget for the 10-11 was reviewed.

Consent
Agenda

Moved by Dodge, seconded by Nelson to approve the following consent agenda items:

- A. Minutes
 1. Regular Board meeting of July 27, 2010
 2. Executive Session of July 27, 2010
- B. Financial Reports
 1. FY 2011 Tentative Budget
 2. Summary of Cash/Investments/Fund Balances
 3. M-T-D/Y-T-D Revenue/Expenditure Reports
 4. Payroll Extras and Imprest Fund
 5. Payroll and Accounts Payable
 6. Investment Account Reports
 7. Activity Reports
 8. Additional Accounts Payable
- C. Approve Cooperative Agreement between Manteno CUSD #5 and Kankakee Community College for student nursing practicum's
- D. Approve out of state trip – Robotic team to Nashville, Tennessee (Sept. 10th and 11th)
- E. Approve Rotary Foreign Exchange Student
- F. First, Second Reading and Approval of Board Policy 7:60 E6 – (Guardianship)
- G. Approve Employee Purchase Plan
- H. Retirements – Rick Poen – Retirement at the end of the 2013-2014 school year.
- I. Resignations:
 - Joseph Snyder – Paraprofessional - effective 8/11/10
 - Jessica Gonnet- Paraprofessional (MAP) – effective 8/11/10
 - Teresa T. Privratsky –Kitchen Aid to become a Bus Aid – effectively immediately
 - Kelly Costanza – Paraprofessional – effective 8/11/10
 - Larry George – Asst. HS Wrestling Coach – effective immediately

J. Employments:

- *Lynnette Yantes – Elementary Teacher (2nd grade)
- Kathy Brais- Health Assistant High School (Call back)
- Meghan Carlile – Speech Path Asst.
- Dana Willis- Spec. Ed. Paraprofessional- One-on-One PS (Call back)
- Tricia Krejca – Spec. Ed. Paraprofessional-One-on-One Middle School (Call back)
- Jennifer Thiesen- Spec. Ed. Paraprofessional-One-on-One Elementary School (Call back)
- Mary Edwards- Spec. Ed. Paraprofessional – One-on-One - High School (Call back)
- *Ashley Reck – Spec. Ed. Paraprofessional – Jump Start (replacing a resignation)
- *Lisa Fetherling- Spec. Ed. Paraprofessional – Middle School (replacing a resignation)
- *Jessica Fetherling- Spec. Ed. Paraprofessional – Middle School (replacing a resignation)
- Mitch Nugent – Spec. Ed. Paraprofessional – Middle School (replacing a separation)
- *Matt Beckner – Spec. Ed. Paraprofessional – (MAP) High School (replacing a resignation)
- *Kevin Mikuze – Spec. Ed. Paraprofessional (MAP) Elementary School (replacing resignation)
- *Aimee Koronkowski – Speech Assistant (replacing resignation of certified speech path.)
- *Jessica Prentkowski – Spec. Ed. Paraprofessional
- Theresa Massie – 3 hour Food Service
- Jane Middleton - Substitute food service
- *Karen Nelson – 3 hour Food Service
- Kimberly Riordan – 3 hour Food Service
- Kimberly Shepard – 3 hour Food Service
- *Ethel Williams – Sub Food Service, Sub Secretary
- Jennifer Jackson – (going from 3 to 4 hours) Food Service
- *Marcia Legris – Sub Food Service, Sub Custodian, Sub Secretary
- Chad Ringler – 8th Grade girls basketball coach
- Tim Boudreau – Middle School Wrestling Asst. Coach
- Tim VanSwol – 7th Grade Boys Basketball Coach
- *Jim Porter – HS Co-Asst. Wrestling Coach
- *Joshua Hoerler – Sub Custodian
- *Russell Cohen – Sub Custodian
- *Ben Testa – Sub Custodian
- Teresa Privratsky – Bus Aide
- *Authorize the Superintendent to hire three 3-hour Food Service Workers
- *Erin Emerson – Sub Nurse
- *April Fortin – Sub Nurse
- Debra Knobbe – Bus Aide
- Cheryl Mosely – Route Bus Driver (was formerly a sub driver)
- *Pending successful completion of pre-employment paperwork.

Moved by Dodge, seconded by Nelson to approve the consent agenda as presented.
Ayes: Dodge, Nelson, Hofmeister, Mallaney, Preston, Toepper and Stauffenberg – seven (7).
Nays – none (0). Motion carried.

Unit Office Report Supt. Russert reported on the following items:
As the school year begins, classroom spaces are good, every classroom is being used at some time during the school day. A Crisis Management Plan update was given. The State owes \$801,946.67 from last school year. Mr. Ruland will give an update on the AYP and ACT reports. In the Ed Fund, there will be a deficit of \$199,000. Supt. Russert predicts a 25 percent reduction in categorical

grants and the budget reflects the anticipation of reduced funding in this area. Governor Quinn recently cut transportation funding for regular education students by 50 percent. The budget reflects this drastic cut. Supt. Russert also expects to receive 20 out of 22 state aid payments in the coming fiscal year.

Curriculum Director Josh Ruland discussed information regarding NCLB and the requirement of 77.5 percent of students to meet or exceed standards for the 09-10 school year. By 2014, NCLB will require 100 percent of students to meet or exceed the standards.

School districts across the state have struggled to meet AYP at the high school level. Only 126 of 883 high school districts made AYP last year. Other facts included:

- Manteno Elementary – 81.7 percent of all students met or exceeded AYP in reading and 89.7 met or exceeded AYP in math. However, only 55.3 percent of students with disabilities made AYP in reading. The district was above AYP in math with 79.2 percent of its students making AYP.
- Manteno Middle School – 85.9 percent of all students met AYP in reading and 90.8 percent of all students met AYP in math. However, the district failed to make AYP in both reading and math for students with disabilities.
- Manteno High School – Did not have any subgroups. In reading, 57.6 percent of high school students met or exceeded AYP. In math, 61.6 percent of students met or exceeded standards, causing the high school to fall below AYP in both reading and math. This is the first year the high school has not met AYP in math and the second year for reading.

The District has begun planning for school improvements. Some of which include beginning a Response to Intervention at the high school level; working with special education instructors, utilizing technology like the Kindle and Smart tables, development of more rigorous core standards for PK -12th grades; implementing new assessments for K-8; piloting new assessments at the high school level; and revamping math curriculum at the middle school with a multi-year that includes algebra and pre-algebra.

Old
Business

Award Fuel Bid Moved by Nelson, seconded by Mallaney to award the 2010-2011 fuel bid to Meier Oil. Ayes: Nelson, Mallaney, Dodge, Hofmeister, Preston, Toepper and Stauffenberg – seven (7). Nays – none (0). Motion carried.

New Business

Approve 10-11 Tentative Budget & Place on Display Moved by Mallaney, seconded by Toepper to approve the placement of the 2010-2011 tentative budget on display in the District Office for 30 days. Ayes: Mallaney, Toepper, Dodge, Hofmeister, Nelson, Preston and Stauffenberg – seven (7). Nays – none (0). Motioned carried.

Approve Final & Payout For HS Storage Bldg. Moved by Nelson, seconded by Dodge to approve the final and close-out payment to Terry Vaughn for completion for the High School storage building. Ayes: Nelson, Dodge, Hofmeister, Mallaney, Preston, Toepper and Stauffenberg – seven (7). Nays – none (0). Motion carried.

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Approve Air Handler Project Change Order #1 Moved by Preston, seconded by Toepper to approve Mechanical Concepts Change Order #1 in the amount of \$3,932.75. Ayes: Preston, Toepper, Nelson, Dodge, Hofmeister, Mallaney, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Approve Heat Exchanger Change Order #1 Moved by Nelson, second by Hofmeister to approve Holohan Change Order #1 in the amount of \$3,684.88. Ayes: Nelson, Hofmeister, Dodge, Mallaney, Preston, Toepper, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Declare Surplus Moved by Toepper, seconded by Nelson to declare surplus computer equipment as presented. Ayes: Toepper, Nelson, Dodge, Hofmeister, Mallaney, Preston and Stauffenberg - seven (7). Nays – none (0). Motion carried.

Future Action Items
1. Adoption of 2010-2011 budget
2. Approve School Improvement Plans

Adjourn to Executive Session Moved by Nelson, seconded by Dodge to adjourn to Executive Session for the purpose of personnel and purchase or lease of the sale of property. Ayes: Nelson, Dodge, Hofmeister, Mallaney, Preston, Toepper and Stauffenberg – seven (7). Nays – none (0). Motion carried. Open session ended at 7:35 p.m.

Return to Open Session Moved by Hofmeister, seconded by Nelson to return to Open Session at 8:00 p.m. Ayes: Hofmeister, Nelson, Preston, Dodge, Mallaney, Toepper and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Meeting Adjourn Moved by Dodge, seconded by Toepper to adjourn the meeting. Voice vote: All ayes – seven (7). Nays – none (0). Motion carried. The meeting ended at 8:01 p.m.

Mark Stauffenberg*

Mark Stauffenberg
Board President

Patrick Mallaney*

Patrick Mallaney
Board Secretary

MKS/PM/df